

# Minutes

## EXECUTIVE COMMITTEE of the COUNTY PLANNING DIVISION of APA

### Conference Call on January 14, 2009

**Call of Order:** Charlie Compton called the meeting of the Executive Committee of the County Planning Division of APA to order at 2:41 p.m. EST.

**Roll Call:** The roll call verified the following attendance:

**Executive Committee Members Present:** Charlie Compton, Dennis Sandquist, Angela Harper, Joe Scorcio, and Mike Harper

**Other Division Members Present:** Mike Kayes, Frank Miles, James Davenport, Judy Francis, and Julio Iturreria

**Others Present:** Cindy Strahl for Keith Cubic

**Minutes:** Joe Scorcio moved for approval of the minutes of November 5, 2008. Angela Harper seconded the motion which passed unanimously.

**Finance Report:** Mike Harper expressed concern that he had not received any statements from Chase for the first quarter of the fiscal year, noting that we should have received a rebate deposit during that time. He predicted that we may see a reduction in membership as a result of the budget difficulties with local governments. Charlie Compton stated that he had placed comments in the Annual Performance Report that addressed the problem of service fees by Chase Bank if a division has less than a \$4000 balance, and the Divisions Council wanting a balance of no more than two-years of membership dues. Joe Scorcio moved to accept the first Finance Report as of the end of October 2008 as submitted by the Treasurer with a balance of \$3691.51. Dennis Sandquist seconded the motion which passed unanimously.

### **To Do Items:**

**Executive Committee Elections** – Charlie Compton noted that Keith Cubic, as Governance Committee Chair, would be overseeing these elections. He stated that the three positions needing to be filled are Chair-Elect, Secretary, and Treasurer. Charlie added that the election process will only take a few weeks so any preferences by those who have been active in the start-up of the Division should be communicated to Keith. He then noted that an additional search for candidates can go to the general membership.

**Review of Activities at the 2009 APA National Conference** – Charlie Compton began by asking who would be at the Conference. Dennis, Angela, Joe, Keith, Mike Kayes, Frank, James, Judy, Robert, and Charlie will be attending. Charlie also stated that he would pick a breakfast menu for the Annual meeting once he was contacted by the appropriate convention staff. The Committee then discussed the future of awards for the Division including continuing participation in the Conservation award program through NACP. Dennis Sanquist then reviewed the basic schedule for the Conference and it was decided that having

some of the Committee members at the Division training would be nice. Charlie noted that our attendance at those training opportunities has been impressive.

**County Planning Division Annual Performance Report** – Charlie Compton explained that many of the divisions have been complaining about duplication in the Work Plan and the Performance Report. He agreed but felt we were better served by simply doing it and let the others worry about those sort of things. Charlie also stated that he tried to include more material in this report that explained the close and productive relationship with NACP and NACo.

**Next Executive Committee Meeting:** It was suggested that the next meeting needed to be soon after the Legislative Conference so that we can be prepared to make workshop proposals for the Annual Conference in Nashville. It was then decided to hold the next conference call meeting on Thursday, March 12, 2009, at 2:00 p.m. EST.

Charlie Compton thanked the members for their efficient work during this meeting of the Executive Committee of the County Planning Division, which was adjourned at 3:04 p.m. EST.