

MINUTES
Annual Meetings of
American Planning Association - County Planning Division
and National Association of County Planners
April 10, 2011
Boston, Massachusetts

Welcome and Introductions

Chair Dennis Sandquist called the two Annual Meetings to order at 11:55 a.m. Officers Judy Francis, Robert Hill, Charlie Compton, Mike Kayes, Joseph Scorcio and NACo Liaison James Davenport were also present.

In accordance with their respective bylaws, the Annual Meetings of both the County Planning Division (CPD) and National Association of County Planners (NACP) are held each year at the APA National Conference. Quorums of each organization were present and duly represented by officers. Twenty four (24) members in attendance did self-introductions (sign-up list attached).

Financial Reports

On behalf of Treasurer Mike Harper, Chair Sandquist provided and summarized the financial reports for both organizations. CPD has a current balance of \$4127.08. On-line registration and renewals can be completed at the Division's Booth in the Exhibit Hall. NACP current balance is \$1698.17. Renewal notices are about to go out to the NACP membership.

Divisions Council Update

Chair Sandquist presented information from the recent Divisions Council meeting. The Council's 2010 Action Agenda included Airport Area Planning (PAS Report), Aging Population issues (ongoing webinar series), and Food System Planning (15 newsletter articles). With the completion of the Airport project, the Council will add Planning for a Mobile Population to their 2011 Action Agenda.

NACo Update

Immediate Past Chair Compton, a current NACo Board member, and NACo liaison Davenport provides reports from recent NACo meetings. Charlie Compton described linkages with NACo elected officials via NACP and CPD. NACP has a seat on the NACo Governing Board. Outgoing Chair Sandquist is about to assume that position for the next two years. One of APA's adopted goals is to market planning to elected officials. NACP is already doing that task successfully. James Davenport is working on potential sessions for upcoming NACo and APA meetings, including NEPA Risk Assessment training, and Livable Communities as drivers of Economic Development. Current projects and sessions include Rural Road Safety and Needs Assessment through the Digital Coast initiative.



NACP Bylaws Amendment

Immediate Past Chair Compton introduced a series of bylaw amendments necessary to bring NACP board positions and election cycles into alignment with the County Planning Division. The two volunteer organizations already share leadership positions in order to optimize benefits to the members from both organizations. The revisions would: 1) Provide for Committee Chairs to serve on the NACP Board of Directors (with and opt out provision), and 2) provide for the Secretary and Treasurer positions to be renewable positions without election term limits.

After discussion, a motion by Compton, second by Angela Harper to approve the bylaws amendments as presented. The motion passed by voice vote of the membership, with one opposed vote.

County Planning Awards and Presentations

Incoming Chair Francis provided background on Awards Program awards and thanked the NACP and CPD members for service on the review committee. She introduced the following winning programs, presented each award allowed each winner to make a few comments about their award winning project.

- **Charlotte-Mecklenburg County, NC, Area Plan Implementation Program**
 - **Small Area/Special Area Planning - Award of Excellence**

Assistant Director Garett Johnson accepted the award, and provided a brief presentation. The *Area Plan Implementation Program* is a system created to inventory, analyze, track, and implement capital projects as well as other recommendations originating from adopted Area Plans. It began from the need to follow-through on the community’s planning vision that was developed during a lengthy and in-depth planning process. The program established annual bond funding for area plan capital project implementation, enhanced information sharing amongst public service providers, and has resulted in the construction of a number of projects.

- **Henrico County, VA, Homeowners Enhancement Guide**
 - **Grass Roots Initiative - Award of Merit**

Project team members Mark Strickler and Kelly Kinahan accepted the award and provided a brief presentation. The *Homeowner’s Enhancement Guide* is intended as a means of maintaining the stability and desirability of mature neighborhoods. The Guide is a how-to handbook intended for homeowners and prospective purchasers of older homes, which may be in need of modernization and enhancement. The Guide is also a tool for homeowners and prospective purchasers of mature homes to assist in the processes of adding character, modernizing, and improving livability through improvements at various ranges of cost.

- **Riley County, KS, Vision 2025 – A Comprehensive Plan for Riley County**
 - **Best Practices - Award of Merit**



American Planning Association
County Planning Division

Making Great Communities Happen



Director Monty Wedel accepted the award and provided a brief presentation. The *Vision 2025 – A Comprehensive Plan for Riley County, Kansas* provides the guidance to ensure the continued viability of the agricultural sector within the county while allowing compatible residential growth in appropriate areas. Developed over a 20-month time span by a representative steering committee with the guidance of facilitators and staff, the plan includes unique features such as a statement of property rights principles, an exclusive agricultural district, a uniquely tailored Land Evaluation Site Assessment System and an innovative Surrounding Agricultural Land Easement to protect agricultural operators.

Appointment of Incoming CPD Chairman/NACP President

Outgoing Chair Sandquist introduced and formally passed the leadership of both the County Planning Division and National Association of County Planners to incoming Chair Judy Francis. Chair Francis, thanked Dennis Sandquist for his many years of dedication to the organizations and his successful leadership as Chair. She made a few introductory remarks about the year ahead. James Davenport presented a NACo Commemorative Gavel to Dennis Sandquist in recognition of his years of service and Chair of NACP.

Member Comments

Chair Francis opened the floor to comments, questions and input from the members in attendance.

Closing Comments and Adjournment

As there was no outstanding old business and no new business to discuss, Chair Francis adjourned the Annual Meetings at 1:00 p.m.

Attachments

Attendance Sign Up Sheet (2 pages)