

Submitting articles to Interplan

About Interplan

Interplan is published up to four times a year by the International Division of the American Planning Association (APA-ID). Each issue is no more than eight pages in length.

Interplan covers news and issues in a variety of international planning topics.

Each issue includes two in-depth articles that may be arranged around a theme or that may cover a broad array of topics.

These articles are typically written by members, but articles may be solicited from other authors. Articles submitted to *Interplan* should be unique to the publication, but authors may occasionally edit or update work previously published elsewhere for submission to *Interplan*.

Permission from the publishing organization must be obtained before the article can be reprinted. Reprints or excerpts must be clearly marked with the language “Excerpted with permission from [organization]. This article originally appeared in [publication, date]” or “Reprinted with permission from [organization]. This article originally appeared in [publication, date].”

About eNews

APA-ID also publishes an *eNews* approximately ten times each year. Additional event notices may also be published under the *eNews* banner. *eNews* provides an informal publication where member share international experiences, news, and items of interest.

eNews typically includes one content article along with any number of notices for events, webinars, July 2009 and activities of the division. As with *Interplan*, APA-ID encourages members to submit content articles for *eNews*. These guidelines cover only those articles submitted for *Interplan*; it is expected that *eNews* articles may be brief, informal, and written from a personal perspective.

Ideas for articles

If you're unsure about the relevance or level of interest in your proposed topic, please feel free to email the APA-ID leadership team describing what you have in mind and why you think it is of interest to *Interplan* readers.

You might discuss the sources of your information and describe your position on the issue, your experience in this area of planning practice, and how this will be of interest to the readers of *Interplan*.

What your submission should be

Your submission should generally be an article of up to 1,500 words in a Microsoft Word document without photos. You should include photos as separate, high resolution files, and you should include within the body of your article text any captions, credits, and photos (with file names). Tables and charts may be included in the file.

Your article should cover issues relevant to international planning practice, and this may include articles that compare practice in the United States to situations abroad, projects where international best practice was applied within the United States, and, of course, bi-national planning issues along both northern and southern borders. While it is expected that most articles are focused outside the United States, articles with a domestic focus are appropriate where there is some connection to international planning.

Articles are encouraged to focus on planning techniques, methods, or approaches and may be especially valuable where outcomes are compared with conventional approaches to solve problems. Articles may feature case studies, newsworthy events, book reviews, viewpoint essays, and other types of articles. Only essential background details should be provided, but context, especially political and economic context, should be provided if relevant to the outcome.

Many articles, such as book reviews and news stories, can be as short as 500 words, but feature articles should approach 1,500 words. Your article should generally not be much longer than 1,500 words, but exceptions may be made.

PLEASE MAKE SURE THAT ANY FINAL ARTICLES THAT ARE SUBMITTED HAVE BEEN reviewed by a colleague, and edited for grammar, content, and spelling. Please cite all sources accurately and provide only your own original content and photos. Articles and photos by others may be used only where written authorization is provided to *Interplan* using APA's standard release form.

What your submission should NOT be

While it is acceptable to reference individuals, companies, and government agencies that were a part of A PLANNING process, PLEASE ENSURE THAT your article DOES NOT READ LIKE AN ADVERTISEMENT FOR AN ORGANIZATION OR COMPANY. Articles that read like a MARKETING PROMOTION will be declined.

Authors should avoid using excessive technical jargon. Articles should be clear, and the introduction to the article should explain its relevance to readers. Facts should be presented without excessive elaboration unless important to the discussion.

Articles by others, as well as third party photos, will be rejected unless they have been approved by the owner or publisher. Likewise, logos and other protected material will not be included in the publication.

Where to submit your articles

You should submit your articles by email to Keith Hall, Vice Chair of Communications at interplan@khall.net.nz.